



Board of Directors Meeting  
Location: The Vanguard Library

\*\*\*\*\* Wednesday, December 14, 2022 \*\*\*\*\*

Working Session 5:00 P.M.  
Public Session 6:00 P.M.

## Minutes

### 1. Call to Order

Matt Hughes called the meeting to order at 6:05 P.M. Rene' Chatham, Matt Hughes, and Eric Koppisch were present. Kurt Peters attended virtually. Sperry Redd was absent.

### 2. Approval of Agenda

**Rene' Chatham moved to approve the agenda.** It was decided to strike item #6 New Business and item #11 Executive Session. **Eric Koppisch seconded the motion. All voted yes. The agenda was approved.**

### 3. Consent Items

- Approval of Minutes, November 16, 2022  
**Rene' Chatham moved to approve the November board meeting minutes. Eric Koppisch seconded the motion. All voted yes. The motion was approved.**
- Separations
  - Shyanne Branigan – Upper Elementary Aide
  - Emily Cruz – Grade 6 Teacher
  - Jane Gesen Cantillo – Elementary Receptionist
  - Olivia Lindley – Grade 2 Teacher
- New Hires
  - Alyssa Hill – K-3 Groups Teacher
  - Stephanie Schreiner – After-school Provider
  - Allison Vicicondi – Grade 6 Teacher
  - Ghalia Yousef – K-3 Instructional Aide/Groups Teacher

### 4. Approval of 2022-23 Revised Budget Based on Count Day

Matt Hughes read the following budget resolution:

*Be it resolved by the Board of Education of The Vanguard School in El Paso County, that the amounts shown in the following schedule be appropriated to each fund as*

specified in the Adopted Budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

<i>General Fund</i>	<u><i>Appropriation Amount</i></u>
<i>11 Charter School Fund</i>	\$ 17,450,300
<i>Special Revenue Fund</i>	
<i>23 Pupil Activity Special Revenue Fund</i>	\$ 254,000
<i>Activity Fund 74</i>	
<i>74 Pupil Activity Special Revenue Fund</i>	\$ 50,000
<i>Permanent Fund</i>	
<i>85 Foundation Fund</i>	\$ 1,500,000
<i>Total Appropriation:</i>	\$ 19,254,300

**Eric Koppisch moved to approve the 2022-23 Budget Resolution. Rene' Chatham seconded the motion. All voted yes. The motion was approved.**

## 5. Treasurer's Report

Diane Borre presented the Treasurer's Report and reviewed the financials as of November 30, 2022.

## 6. Strategic Plan Update

### Health

- We continue to work through immunization reporting requirements with our families. The report to the state is due in mid-January.
- Due to additional demand, we are now offering a second CPR/First Aid class on January 3.

### Enrollment

- We are ending our contract with *SchoolMint* for handling our lottery due to continued systems challenges and a lack of strong customer support. We are utilizing programs within the Microsoft Office suite to create an in-house system that will meet all of our needs with all the necessary functionality.

### Security

- We completed mandatory evacuation drills in December, concluding our calendar year 2022 exercise schedule.

### Human Resources

- After the holiday break, we will begin sending *Letter of Intent* notices to staff as well as *Compensation Statements*. This will provide us with a snapshot on staff personnel and help us strategize our hiring priorities.
- We are projecting more career fair participation in January with our team visiting Hillsdale College in February. Other visits include UCCS, a return to UNC, and a K-12 Education Day event at the University of Utah, with additional efforts being explored.

### Facilities

- The vestibule construction project for buildings A and B will begin this Friday with completion expected the first week of January.
- Eagle Creek Modular Solutions, Inc. and Mahler GC discussed current and future proposed projects and updates including permanent Modular I foundation construction and collaborating on the replacement cost for buildings A and B with a new two-story modular structure.

- Capitol Construction, LLC was contacted to request an updated cost analysis on buildings A and B based on their 2018 assessment of The Vanguard School for the Department of Education.
- Mahler GC and local engineers plan to assess the structural condition of the Wahsatch K-3 building to identify required repairs and remodeling cost.

## 7. Executive Director's Report – Renee Henslee

### General / K-12 Overview

- Students and staff from across our K-12 campuses delivered a trailer full of toys along with cash donations to the Neighborhood Safety Committee Holiday Blessings Store last Friday. This year the Blessings Store is expected to support 132 children from 53 deserving families throughout our community. Vanguard's continued generosity is greatly appreciated and truly amazing.
- Colorado Gives Day raised \$20,185 for our school this year.

### Elementary / K-6

- Lower elementary invited parents into classrooms to listen to poetry recitations and make a Thanksgiving craft with their child.
- The fifth-grade Battle of the Books team is consistently meeting, reading novels, and preparing for their end-of-school-year competition.
- Our upper elementary music department is showcasing the diligent efforts of our students from the first half of the year with strings, choir, and band concerts prior to Winter Break.

### Junior High

- Student Council hosted a very successful movie night, with great participation. Students enjoyed hot chocolate, popcorn, and a movie choice between *The Grinch* and *Despicable Me*.
- Students engaged in a couple of spirit days with very successful and cooperative participation. The themes for these days were "Favorite Sports Jersey" and "Teacher-Student Swap Day."
- Teachers have been working hard to provide a comprehensive review season for our students, particularly with seventh graders, as this is their first time taking finals. Teacher interventions have included weekly Science and History review sessions after school, twice weekly teacher access tutoring opportunities, which can be initiated by either the student or the teacher, and finally a comprehensive review of the semester study guides.

### High School

- The junior high and high school choir performance and the high school instrumental music performance showcased the amazing talents of our students.
- With first semester ending, students have been diligently preparing for semester exams. This week allows them to demonstrate how hard they have worked over the last few months.

### Athletics

- High school Boys and Girls Basketball teams are off to a strong start! Boys are 2-0 and are set to open league play this Saturday at Ellicott. Girls are 2-1 and coming off a big win against #6 seeded Centauri last Saturday. The girls also travel to Ellicott on Saturday.
- Junior high cheerleading stole the show at last week's 4-6 and JH assemblies. The girls performed their halftime routine for students and families.

## 8. Board Items

### Board Comments

- Rene' Chatham expressed her hope that all have an excellent break with a chance to rest and rejuvenate.
- Kurt Peters noted that the band performance was great, and he congratulated the basketball team as well.

- Eric Koppish commented that he attended the chamber choir and instrumental music concerts and added that he thinks what Vanguard turns out in music and art is amazing. He added that he enjoyed the recitations at the third grade and junior high assemblies he attended. Mr. Koppish mentioned Hero Day and commended the third grade teachers and administration for dressing up, noting that it's important for them to participate with the kids.
- Matt Hughes praised the recitations and poetry adding that anyone who has the opportunity to attend will have a special experience. He also complimented the band and choir concerts and added that the play, *Diary of Anne Frank*, in January should be amazing. Mr. Hughes thanked all in attendance for coming out, noting that this evening's meeting was short, but the January meeting will include a presentation about our CMAS results and initiatives, which will be well worth attending.

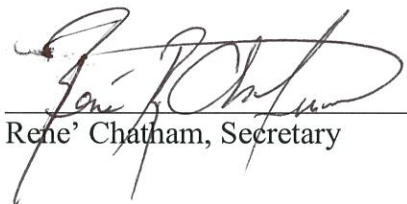
Upcoming

- The next public board meeting is scheduled for January 18, 2023.

**9. Adjournment**

**Rene' Chatham moved to adjourn the meeting at 6:20 P.M. Eric Koppisch seconded the motion. All voted yes. The motion was approved.**

 1-25-2023  
\_\_\_\_\_  
Matt Hughes, President Date

 1/25/23  
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Rene' Chatham, Secretary Date