



Board of Directors Meeting
Location: The Vanguard Library

***** Tuesday, February 21, 2023 *****

Working Session 5:00 P.M.
Public Session 6:00 P.M.

Minutes

1. Call to Order

Matt Hughes called the meeting to order at 6:03 P.M. Matt Hughes, Eric Koppisch, and Kurt Peters were present. Sperry Redd and Rene' Chatham attended via phone.

2. Approval of Agenda

Eric Koppisch moved to approve the agenda. It was decided to strike item #11, Executive Session. **Kurt Peters seconded the motion. All voted yes. The motion was approved.**

3. Consent Items

- Approval of Minutes, January 25, 2023
Rene' Chatham moved to approve the January board meeting minutes. Eric Koppisch seconded the motion. All voted yes. The motion was approved.
- Separations
 - Brandy Heitzenrater Gr 5 Teacher
 - Ginger Hight Upper Elementary Art Teacher
- New Hires
 - Alyssa Hill K-3 Groups Teacher
 - Katelyn Jackson Gr 2 Teacher
 - Jessica Parker K-3 Non-instructional Aide
 - Stephanie Schreiner After School Care
 - Asher Stone JH Boys Assistant Lacrosse Coach
 - Samantha Trincerì HS Assistant Soccer Coach

4. Treasurer's Report

Diane Borre presented the Treasurer's Report and reviewed the financials as of January 31, 2023.

5. Second Reading of Proposal to Amend The Vanguard School Bylaws for clerical edits, incorrect district references, and move to five-year, staggered board terms

Matt Hughes stated that tonight will constitute the second reading of the proposal to amend The Vanguard School Bylaws for clerical edits, incorrect district references, and move to five-year staggered board terms, noting that a copy of the resolution will be posted on our website.

6. Motion for Withdrawal of Resolution Directing School Administration to Conduct a Parent Election to amend the school's articles and bylaws to move to a perpetual board of directors

Kurt Peters made a motion to withdraw the resolution directing school administration to conduct a parent election to amend the school's articles and bylaws to move to a perpetual board of directors. Eric Koppisch seconded the motion. All voted yes. The motion was approved.

Matt Hughes noted the response from several parents concerning this resolution, adding that later this year there will be a town hall meeting with parents to further discuss the reasoning behind a resolution for a perpetual board. He stated that afterwards, if appropriate, the board may introduce a parent vote for such a resolution.

7. Strategic Plan Update – Renee Henslee

Health

- The State Immunization Report is complete, and we were in compliance on all vaccines.

Security

- 3M film for added security was installed in Buildings A and B vestibules and on Mod I windows.
- Kovar Electric installed administrative lights to complement the added security film on the entrance windows.
- We recently purchased a security vehicle for our SRO to use on campus; it is a used Ford Crown Victoria from the Fort Collins Police Department.

Enrollment

- Enrollment season is in full swing with two sessions of placement testing having occurred on January 28 and February 4.
- The high school and junior high both recently hosted Info Nights. The high school session was one of the best attended in recent memory. The junior high session hosted a small crowd, but this was the second event for junior high. The first was held in January and also included one of the largest audiences we've seen in past years.
- Current new enrollments are 147 with 44 applications in progress.
- We are planning to send our student Letter of Intent survey next month to gauge what our expected returning numbers will be.

HR

- Vanguard was represented at several recent career fairs including Hillsdale College (Feb 1-3), University of Nebraska's Educator Fair (Feb 10), and the DU All Majors Fair (Feb 15).
- We have completed our Staff Letter of Intent surveys and are happy to report that over 92.5% of our current staff plans to return.
- We are in the final stages of transitioning to a new HR platform. With support from our IT department, we are doing our due diligence exploring five different services to determine a good match for our school requirements.

IT

- We are doing an IT assessment as we begin planning for computer needs for the coming year in response to major tests like the SAT moving fully online.

Facilities

- Installation is underway for new soccer netting at the north and south ends of the track area. Each end will have four, 26-foot poles.
- A new 18-foot gate will be installed on the north end of the track next to the new scoreboard to allow larger vehicles access to the track area.
- Plans are being made to refurbish the school's wooden benches with new donors' plaques.
- District 11 is supporting the assessment of the schools' kitchen appliances in preparation for proposition FF (funding school meals) to begin next school year. This will identify suggested recommendations for future planning.

8. Executive Director's Report – Renee Henslee

Elementary / K-6

- ITBS testing went off without a hitch in grades K-6. Jocelyn Nelson and Carolyn Basinger did a fantastic job making sure staff and materials were well prepared.
- The boys high school basketball team participated in the Lower Elementary assembly while the girls high school basketball team attended Upper Elementary. The athletes gave out awards, addressed the student body about how wisdom has guided them in sports, and popped into classrooms.
- Staff and students are excited to celebrate reading by dressing up as characters from books they enjoy on Literary Character Day on March 3.
- Kindergarten Readiness Night will be held on March 2. This will be an event to inform prospective kindergarten families about next school year. We expect excellent attendance at the presentation.

Junior High / 7-8

- ITBS testing was successfully completed from February 7-10. These results will be analyzed upon return to provide targeted instruction to support student academic growth.
- Student Council hosted a very successful and well-attended winter semi-formal dance on February 10, which provided a well-deserved evening of fun after a week of academic testing.
- Homerooms will be working with the Villa Apartments by visiting the elderly as part of the junior high character program.

High School / 9-12

- High School Information Night was attended by approximately 100 people. The secondary administration team, Mrs. Custer, and Student Government Treasurer Sydney Buesser presented in the library, and department chairs met with prospective families in the foyer.
- CLT testing for sophomores happened on February 7, and juniors took their exams on February 16.
- Five of our students attended the Festival of Winds in Pueblo earlier this month. Three of those students placed first chair against 300 students. This is the largest high school honor band event in the state of Colorado.
- The Winter Formal Dance will take place this Saturday.

Athletics

- Cohorts helped to pack the gym last week and show support for our boys and girls basketball teams.
- Congratulations to seniors Juliana Garcia and Hailey Blanchard of the varsity girls basketball team. On Saturday, February 4, vs. Buena Vista BOTH reached the 1,000 career points scored milestone.
- Seniors Lukas Stadelbauer, Drew Houchens, Hailey Blanchard, Juliana Garcia, Elly Bottcher, and Delica Bustamante were honored during senior nights. Boys and girls basketball wrap up the regular season this week at home. Boys host St. Mary's on Monday and CSCS on Wednesday. Girls host CSCS on Thursday.

- The district tournament will begin on Saturday, February 18. Both our boys and girls teams are on pace to earn a bye in the first round and host quarterfinals on Tuesday, February 21 (boys) and Wednesday, February 22 (girls). Game times will be 6:00 PM.

9. Board Items

Board Comments


- Rene' Chatham stated that she is looking forward to the town hall meeting with parents.
- Kurt Peters commented that it is good to hear that 92.5% of our staff intends to return next year. He also offered kudos to our basketball team, adding that it is amazing to watch them play. Dr. Peters said he is glad to hear that a French program will be added next year. He congratulated the students who participated in the Festival of Winds competition, noting how well we do with our band program.
- Eric Koppisch thanked all in attendance for coming out and for their willingness to spend the time. He noted that our basketball team is impressive, and the blue and white out was very exciting last week. Mr. Koppisch commented that it was unfortunate that the Renaissance Festival had to be postponed due to weather but added that junior high students would be performing *Much Ado About Nothing* later this week.
- Sperry Redd reiterated that the board appreciated the support received from parents interested in how the composition of the board is maintained over time. He added that the board is looking forward to providing additional opportunities for parents to hear more about this issue of a perpetual board. Mr. Redd added his kudos for our students' performances.
- Matt Hughes announced that *Suessical the Musical* is the high school spring play. He encouraged all to attend our excellent music and art events. Mr. Hughes also added his kudos for our outstanding basketball teams.

Upcoming

- The next public board meeting is scheduled for March 15.

10. Adjournment

Kurt Peters moved to adjourn the meeting at 6:21 P.M. Eric Koppisch seconded the motion. All voted yes. The motion was approved.



Matt Hughes, President

3-15-2023

Date



Rene' Chatham, Secretary

03 / 18 / 2023

Date

Official Copy