

The Vanguard School
POLICY: VANG-JH

POLICY: Timely Pick-Up of Students at the Close of the Day

BELOW IS LISTED THE POLICY:

All Vanguard students are expected to be picked up punctually after school dismissal. Late pick-up of students creates the potential for unattended students and places an undue burden on school staff.

Definition:

Late Pick-Ups

Any student not picked up 30 minutes after dismissal will be considered a "late pick-up".

Procedures:

Late Pick-Ups

A student may not loiter on a Vanguard campus after school.

- Secondary students (grades 7 – 12) remaining at school 30 minutes after dismissal will wait outside without supervision to await pick-up by their parents or someone designated by their parents.
- Elementary students (grades K – 6) remaining at school 30 minutes after dismissal will be taken to the front office of their respective school building to await pick-up by their parents or someone designated by their parents. Beginning with the second late pick-up of the school year, **parents of elementary students will be charged \$2.00 for each minute exceeding the 30-minute pick-up window after dismissal, with a minimum charge of \$30.00. Parents will be billed quarterly for accrued late pick-up fees by the Vanguard business office. Failure to pay quarterly late pick-up fees will result in a student's loss of good standing, and the student's priority status for the following school year will be forfeited. In the case of a very late or chronically late pick-ups, the school may call law enforcement or social services for support.**

Approved: 10-24-95

Revised: 1-15-13

Revised: 8-9-16