

## **The Vanguard School**

### **POLICY: Vanguard IKA – Academic Grading Systems and Student Progress Reports to Parents**

**POLICY ADOPTED: 2-27-17**

The records and reports of individual pupils shall be kept in a form which will be meaningful to parents as well as teachers. The reporting system shall be uniform school-wide at comparable grade levels.

The Board recognizes that any reporting system, however effective, is subjective in nature, but urges all faculty members to conduct student evaluation as objectively as possible.

The following reporting system will be used:

#### ELEMENTARY – PRIMARY

Grades K–2 will not be given traditional letter grades. Instead, teachers will report student progress and achievement quarterly on report cards using the following marks:

E+ (98 – 100)

E (94 – 97)

E- (91 – 93)

G+ (88 – 90)

G (85 – 87)

G- (81 – 84)

N+ (78 – 80)

N (74 – 77)

N- (71 – 73)

U+ (69 – 70)

U (66 – 68)

U- (65 and below)

#### ELEMENTARY – INTERMEDIATE

The marking system for the intermediate grades at the elementary schools uses symbols with the following definitions:

- A Superior
- B Above Average
- C Average
- D Passing according to minimum requirements
- F Failure
- I Incomplete

In all elementary grades, student performance in sub-categories for each subject and in areas such as behavior and work and study habits is noted quarterly in report cards using the following marking system:

- 3 Excellent
- 2 Satisfactory
- 1 Needs Improvement

The child's attendance is marked on the basis of days present, days absent, and times tardy.

Character development is as important to the student's total welfare as his academic training. It is important that teachers and parents work together in close cooperation in this process. Marks in the *Keys to Success* category are part of this communication.

### SECONDARY – JUNIOR HIGH SCHOOL

The marking system used in the junior high school is as follows:

- A Superior
- B Above Average
- C Average
- D Below Average (lowest passing grade)
- F Failure
- I Incomplete

### SECONDARY – HIGH SCHOOL

The marking system used in the high school is as follows:

- A Superior
- B Above Average

- C Average
- D Below Average (lowest passing grade)
- F Failure
- I Incomplete
- WP Withdrew Passing
- WF Withdrew Failing
- P Pass

Mandatory conferences are conducted each fall for every K-12 student. Conferences are scheduled in the spring as needed. At any other time throughout the year, conferences will be held at either the parent's request or the teacher's request to further enable both parents and teachers to be fully aware of the student's progress and to coordinate efforts in support of student success.