

The Vanguard School

POLICY: Vanguard BG – School Board Policy Process

POLICY ADOPTED: 6-6-17

The Board considers policy development its chief responsibility. The Board strives to articulate the school's values and reflect them in applicable policy. The Board develops policies and puts them in writing to provide for the successful, consistent, and efficient operation of the school and the high achievement of its students. Policy development shall be aimed primarily toward the continual formation and evaluation of goals and desired end results for students, rather than toward daily operations.

The Board uses the policy development and codification system as recommended by the Colorado Association of School Boards.

This system, while it may be modified to meet needs, is to serve as a general guideline for such tasks as policy research, drafting of preliminary policy proposals, reviewing policy drafts with concerned groups, presenting new and revised policies to the Board for consideration and action, policy dissemination, policy monitoring, and the continuous maintenance of the Board policy manual.

The policies of the Board shall be interpreted in accordance with state and federal laws and regulations.

Policy adoption

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board of Directors. However, proposals regarding policies may originate with a Board member, the Executive Director, staff members, parents, students, consultants, or other members. A careful and orderly process shall be used in examining such proposals prior to action upon them by the Board.

During discussion of a policy proposal, the Board shall seek out the views of the membership and staff. The Board shall take action only after hearing recommendations of the Executive Director and viewpoints of persons and groups affected by the policy.

Amendments may be proposed by Board members. An amendment shall not require that the policy go through an additional reading except when the Board determines that further study is needed or that an additional reading would be helpful.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

Policy revision and review

In an effort to keep its written policies up-to-date, the Board shall review its policies on a continuous basis.

The Executive Director shall be responsible for calling to the Board's attention all policies that are out-of-date or for other reasons appear to need revision. Policy revision shall be accomplished in the same manner as policy adoption.

The policies that are published on the school website will reflect the current revision at all times, and are the only valid version.

Board review of regulations

The Board reserves the right to review regulations issued by the administration at its discretion, but it shall revise or veto such regulations only when, in the Board's judgment, they are inconsistent with policies and regulations adopted by the Board.

Policy communication

The Executive Director shall establish and maintain an orderly plan for preserving and disseminating school policies and regulations. Staff will be informed of policy changes on a regular basis.

All policy manuals shall remain the property of the school and shall be considered as "on loan" to anyone or any organization in whose possession they might be at any time. They are subject to recall at any time for updating.

The Board's policy manual is a public record and shall be open for inspection on the school's website.

Monitoring policy implementation

The Board shall continuously monitor the implementation of its policies to ensure that reasonable progress is being made toward achieving the Board's goals and that operation of the school is consistent with its policies.

Repeal of policy

Policy repeal shall be accomplished in the same manner as policy adoption.

Initial Date: August 2015

Legal Ref: C.R.S. 22-32-109 (1)(ac), (y)(l) (*specific duties of board*)