

## The Vanguard School

### **POLICY: Vanguard JHA – Timely Pick Up of Students**

**POLICY ADOPTED: 1-25-18**

All Vanguard students are expected to be picked up punctually after school dismissal. Late pick up of students creates the potential for unattended students and places an undue burden on school staff.

#### **Definition:**

##### Late Pick Ups

Any student not picked up 30 minutes after dismissal will be considered a “late pick up.”

#### **Procedures:**

##### Late Pick Ups

A student may not loiter on a Vanguard campus after school.

- Secondary students (grades 7–12) remaining at school 30 minutes after dismissal will wait outside without supervision to await pick up by their parents or someone designated by their parents.
- Elementary students (grades K–6) remaining at school 30 minutes after dismissal will be taken to the front office of their respective school building to await pick up by their parents or someone designated by their parents. Beginning with the second late pick up of the school year, **parents of elementary students will be charged \$2.00 for each minute exceeding the 30-minute pick up window after dismissal, with a minimum charge of \$30.00, beginning with the second late pick up of the school year. Parents will be billed quarterly for accrued late pick up fees by the Vanguard business office. Failure to pay quarterly late pick up fees will result in a student’s loss of good standing, and the student’s priority status for the following school year will be forfeited. In the case of a very late or chronically late pick ups, the school may call law enforcement or social services for support.**

Approved: 10-24-95

Revised: 1-15-13

Revised: 8-9-16

*(renamed JHA from JH: 1-25-18)*